University of Rochester

Pre-College Programs
Residential Student Handbook

2014
Resident Rights and Responsibilities

Residents have the right...
- To live in a clean and secure environment.
- To have access to written copies of university housing rules and regulations, or individual building policies that govern individual and group behavior.
- To the respect and safety of personal property.
- To be free from unreasonable noise.
- To be free of intimidation or harassment.
- To express themselves freely within established guidelines.
- To have direct access to staff that provides assistance, guidance, and support as needed.
- To receive equitable treatment when behavior is in question.
- To enjoy individual freedoms regardless of race, ethnicity, sex, national origin, disability, age, religion, sexual orientation, or political affiliation.
- To have access to individual and group social, educational, and developmental opportunities among their community.

Residents have the responsibility...
- To adhere to rules and regulations.
- To comply with reasonable requests made by staff, university officials, or fellow residents.
- To respect the space, property, and requests of one’s roommate(s).
- To monitor and accept responsibility for their behavior.
- To report violations of rules and regulations to appropriate staff.
- To respect the rights of others, as stated above.
- To respect the diverse backgrounds and interests of those who are different from them.
- To treat others in a civil manner and manage conflict in a mature manner.
- To attend meetings led by program staff.
- To respect their roommate’s property, presence, and requests in regards to the shared living space.
- To express themselves individually, or by association with groups.
- To contribute positively to the community by participating in educational and developmental activities.

Residents in university housing facilities possess specific individual and group rights while engaged in activities that are part of university life. With these rights, residents have reciprocal responsibilities to ensure these same rights for other residents.

*Derived From: Association of College and University Housing Officers - International (1987) Revised 2001*
Pre-College Programs Policies

Students are expected to comply with the Code of Conduct. Violations of Pre-College Program Policies will be addressed in accordance to the Code of Conduct by Pre-College Program staff. Students will have the right to be heard as circumstances permit. Failure to comply with the Code of Conduct may result in dismissal from the program.

Classroom Obligations

- **Attendance at all classes is mandatory.** Any requests for absence (such as illness, family emergency, etc.) must be reported to a Pre-College Counselor (PCC) and the Graduate Head Counselor.
- Illegal absences will not be tolerated. Infractions of this rule will result in disciplinary action.
- Reference “Code of Conduct.”

Curfew Hours

- Students must check in with the Pre-College Counselor on duty by 11:00 pm Sunday through Thursday and 12:30 am Friday and Saturday.
- Students must remain on their floor until 6:00 am.

Leaving Campus

- Permission to leave campus must be approved by the student’s parent or guardian prior to the start of the program and arranged with the Pre-College Programs staff via the required travel arrangement form.
- Any student leaving campus must sign out with the Pre-College Counselor on duty.
- Students must be accompanied by a PCC whenever they are leaving campus.
- **Cars:** Residential students are not allowed to have cars during their time at Pre-College Programs.

Visitors

- No overnight guests are permitted in the residence hall, including program participants, other than one’s roommate.
- Students must keep their doors open when anyone who does not live in the room is there. This includes other students in the program and any visitors outside the program.
- Students must check in any visitors with the PCC on duty.
- Students are responsible for their visitors.
- All visitors must abide by the same policies outlined in the Pre-College Programs Student Handbook. It is the responsibility of the Pre-College Programs student to notify their guest of these policies.
- **Home or away visits are discouraged and will only be approved in emergency situations.** If you wish to request a home or away visit, please have a parent or guardian contact the Pre-College Programs Manager. You will need to comply with the following guidelines:

Guidelines and Instructions For Approving Visits Away:

1. Submit a letter to the Pre-College Programs Manager stating the purpose of your trip home. Include in this letter your mode of transportation, persons you will be traveling with, the time of your departure and estimated time of return, and the phone number where you can be reached.
2. Submit your letter no later than the 48 hours prior to the time you desire to leave.
3. The Pre-College Programs Manager or her designee will contact you within 24 hours after you submit your letter to inform you of the decision regarding your request.
4. If your request has been approved, contact your PCC making him/her aware of any changes in your plans. Before you leave, make sure that you have signed out with the on-duty PCC.
5. If your request is denied, plan on staying on campus.

**Contacting Parents**

*Program staff will contact parents using phone numbers provided in the following instances:*

- In the case of any illness or injury.
- If a student has unexcused absences from class or other mandatory events.
- If a student fails to adhere to any of the policies outlined in the Pre-College Student Handbook.
- In any other instances where disciplinary action is taken.

**Emergency Contact**

- In case of emergency, parents/guardians may contact their student or program staff in the following ways:
  - Graduate Head Counselor: 585-281-0702
  - Pre-College Programs Office: 585-275-3221
  - University Security: 585-275-3333
  - Email: precollege@rochester.edu

**Medical Issues**

- If you need to be seen by a doctor or nurse, you should first notify a PCC and request that they get in touch with the Graduate Head Counselor. The GHC will call the University Health Services and schedule an appointment for you.
- When using UHS, remember to identify yourself as a PCP student. You can receive medical attention 24 hours a day. When UHS is closed, you will be referred to a physician on call.
- If urgent medical attention is needed, the Graduate Head Counselor or a designated PCC will accompany you to Strong Memorial Hospital after contacting your parents.
- If you are in need of specific medication (Tylenol, Advil, Benadryl) the Pre-College Programs staff cannot give it to you without the permission of your parent/guardian.
- Reference the “Medical Authorization Form.”

**Alcohol and Drugs**

- Alcohol consumption or the use of tobacco products or illegal drugs is not permitted in Pre-College Programs at the University of Rochester.
- Any sale, possession, or distribution of alcohol, tobacco products, or illegal drugs will result in immediate removal from the program.

**Sexual Conduct**

- Sexual conduct of any kind will not be tolerated and is grounds for immediate dismissal from Pre-College Programs.
- Parents will be notified of any such behavior.
Discrimination and Harassment; Hazing

Behavior that constitutes discrimination, harassment, retaliation or hazing is prohibited and may result in dismissal from the program. Such behavior can only be addressed if it is known. All students are encouraged to report violations of this policy to their PCC or any other program staff (if, for example, the PCC is the subject of the report).

- Harassment consists of any unwanted conduct that is intended to cause, or could reasonably be expected to cause, an individual or group to feel intimidated, demeaned or abused, or to fear or have concern for their personal safety—where this conduct could reasonably be regarded as so severe, persistent, or pervasive as to disrupt the living, learning, and/or working environment of the individual or group. Sexual Harassment is Harassment of a sexual nature
- Discrimination is (1) any conduct (2) that adversely affects or impacts an individual’s or group’s ability to function and participate as a member of the University community (3) because of their age, color, disability, ethnicity, marital status, military status, national origin, race, religion, sex, sexual orientation, veteran status, or other status protected by law, or because of their perceived or actual affiliation or association with such individuals or groups.
- Retaliation is any act intended or likely to dissuade a reasonable person from making a complaint or furnishing information about discrimination or harassment.
- Hazing is prohibited. Hazing is any activity related to joining, or ongoing membership in, any organization, which intentionally or recklessly creates a situation that can reasonably be expected to cause physical or psychological injury, discomfort, embarrassment or degradation. Note that a person’s willingness to participate in the activity does not keep it from counting as hazing. Some examples of hazing include (but are not limited to) activities that cause excessive fatigue, forced consumption of any kind, or actions that interfere with the pursuit of ordinary activities. Scavenger hunts and road trips may constitute hazing, and therefore require explicit and prior approval of the appropriate director or dean.
- Bullying including verbal, physical, and cyber bullying is prohibited. Bullying, which is purposeful, aggressive, negative, repeated, and unwelcomed harassment and/or attacks on others where there is an imbalance of power and can include behaviors such as physical violence, verbal taunts, name-calling and put-downs, or threats and intimidation.

The University is committed to preventing unlawful discrimination, harassment, bullying, hazing and retaliation. Upon learning that any such conduct has occurred, the University will take reasonable and appropriate corrective action to mitigate its effects and prevent such conduct from reoccurring in the future.

Fire Safety

- All fire drills must be responded to immediately by evacuating the building.
- The following items are not allowed in campus housing and considered non-approved appliances:
  - George Foreman grills or similar cooking appliances; Toasters, portable or toaster ovens, smokeless indoor grills, etc; Hotplates, electric skillets, crock pots, etc; Combination microwaves with broiling elements; Submersion coil water heaters; BBQ grills or open flame devices (charcoal, gas or other fuel); Personal lighting that has an upward facing lamp (regardless of protective cover or bulb type); Personal lighting that has movable octopus arms so that lamp can be faced upward; Non-UL safety approved electric powered appliances; All portable heating devices (space heaters of any type).
• The following items are not allowed in campus housing and considered non-approved items:
  o Candles, lantern, lamps or any other item that produces an open flame; Tobacco, incense or any other item that burns or smolders when used; All flammable materials (gas, lighter fluid, charcoal, propane, solvents, etc.); All items powered by combustible fuels (such as motorcycles); All fireworks, explosives, etc.; All corrosive (or poisonous) chemicals and hazardous materials.; All lightweight extension cords or multi plug outlet adapters; Heavy weight power strips or extension cords without safety circuit breakers; flexible (twisty) power strips; Multiple approved power strips connected together (“chaining”); All cords extended through walls, ceilings, affixed to walls, under floor coverings, across corridors, etc., Curtains/drapes; Anything covering ceilings (tapestries, banners, posters, nets or other combustible materials); All decorations covering more than 20% of walls (tapestries, banners, posters or other combustible materials); Crepe paper, plastic or Mylar decorations, ribbons, streamers, etc.; Combustible materials as door decorations covering more than 20% of doors total; Runners, door mats, or other combustible floor coverings in hallways and suite corridors, All standard and “rope type” decorative string lighting (Christmas, chili pepper, etc. lights).

Pets
  o Students are not allowed to have pets during Pre-College Programs.
  o Service animals must be approved in advance by Pre-College administrative staff and the Office for Residential Life.

Damages and Theft of University Property
• Damages are billed to the students at full replacement cost if the item is missing or severely damaged. Reference the “Housing Agreement.”

Weapons
Possession, distribution, or use of items presenting an imminent or potential threat to the safety and well-being of others, including but not limited to the following, are prohibited:
• Weapons of any type (firearms, BB or pellet guns, fireworks, knives, bows and arrows, stun guns, paint ball guns, etc.)** Or combustible materials such as gasoline or propane tanks.
Opportunities for Engagement

Your experience with Pre-College Programs will be largely determined by the choices you make, the time and energy you invest, and your willingness to actively engage in classes and activities that make this summer with the University of Rochester one you can take pride in and one that will guide you in connecting to a productive and successful future. By the end of the program, you will know more about our campus, yourself, and your interests. During the program, you’ll get to know more about some of the following resources:

- **Faculty, Administrators, and Staff**: You will have an opportunity to meet several university faculty members. Some will be teaching your courses, others are administrators and staff of the Office of Admissions, and others work in offices around campus. These staff members will become familiar faces during your time here and can be resources to you in the future.

- **Pre-College Staff**: Your Pre-College Counselors are all current students here at the University of Rochester. They will help introduce you to our campus and expose you to some of the experiences and opportunities they have enjoyed while at school and around Rochester. The Pre-College Counselors can pass along a few helpful hints and assist you with any questions or difficulties you might have.

- **Fellow Pre-College Students**: Your fellow Pre-College students come from cities and towns across the world. They will introduce you to new ideas and arrive with experiences and interests that are different from your own. Being open to learning and having fun with all of the students you encounter will provide you with a network of friendships and opportunities to grow!

- **Campus Life**: You will learn your way around campus—the libraries, classrooms, dining halls, athletic facilities, residence halls, computer centers, the chapel, and Wilson Commons. Your Pre-College Counselors will also give you a college experience and a glimpse at the variety of clubs and activities that they enjoy on campus. Throughout the summer, you’ll have the chance to try out a variety of things that may be new to you.

Learning about these resources is an important first step in reflecting on your own interests and transitions from high school to college. We encourage you to use the experience and knowledge you gain to begin inquiring and seeking out the things that might be important to you as you start to think about college! We offer our very best wishes, and are happy that you are here. Meliora!
Pre-College Programs Staff

Emily Cihon Fehnel: Overall program management and leadership

Ursula Balent: Program management and planning

Andre McKenzie: Student life management

Marla Britton: Taste of College management

Michael Shea: Student staff supervisor

Liz Yockel: Program logistics

Ellie Law: Supervisor for PCCs, well-being and safety of student attendees, liaison to office

Pre-College Counselors: Well-being and safety of participants, UR representative, community development
Campus Information

These times reflect the summer hours.

Goergen Athletic Center
Facility and Fitness Center:
- Monday through Friday: 6:30 am–8:00 pm
- Saturday: 8:00 am–12:00 pm
- Sunday: CLOSED

Aquatic Center:
- Monday through Friday: 6:30am–8:30 am; 12:00 pm–2:00 pm; 4:30 pm–6:30 pm
- Saturday: 9:30 am–11:30 am
- Sunday: CLOSED

Wilson Commons
- Monday through Friday: 8:00am–5:00pm
- Saturday and Sunday: CLOSED

Libraries
RUSH RHEES LIBRARY
Circulation:
- Monday through Thursday: 8:00 am–9:00 pm
- Friday: 8:00 am–5:00 pm
- Saturday and Sunday: 12:00 pm–5:00 pm

Reference:
- Monday through Friday: 9:00 am–5:00 pm
- Saturday and Sunday: CLOSED

CARLSON LIBRARY
Circulation:
- Monday through Thursday: 9:00 am–9:00 pm
- Friday: 9:00 am–5:00 pm
- Saturday and Sunday: 12:00 pm–5:00 pm

Reference:
- Monday through Thursday: 9:00 am–9:00 pm
- Friday: 9:00 am–5:00 pm
- Saturday and Sunday: 12:00 pm–5:00 pm

Office of Admissions
- Monday through Friday: 8:30 am–4:30 pm
Pre-College Programs

Residential Life (SBA Office) x5-8764
Monday through Friday: 8:00 am–4:30 pm
SBA Service Desk
Monday through Sunday: 8:00 am–12:00 am

Security
EMERGENCY ONLY x13
All other issues: x5-3333

Todd Union
POST OFFICE x5-3991
Monday through Friday: 9:00 am–5:00 pm
Closed on Weekends

CHASE MANHATTAN BANK x5-4560
Monday through Friday: 9:30 am–5:00 pm
Closed on Weekends

University Counseling Center x5-3113
Monday through Friday: 8:30 am–5:00 pm
Closed on Weekends

University Health Services x5-2662
Monday: 8:00 am–5:00 pm
Tuesday: 9:00 am–5:00 pm
Wednesday and Thursday: 8:00 am–5:00 pm
Friday: 8:00 am–5:00 pm
Saturday and Sunday: CLOSED

You may use the University Health Services for medical emergency illnesses. Please refer to the Medical Issues section of this handbook.

Barnes & Noble Bookstore x5-4012
Monday through Thursday: 9:00 am–5:00 pm
Friday: 9:00 am–2:00 pm
Saturday and Sunday: CLOSED

Interfaith Chapel x5-4321
Monday through Friday: 8:00 am–4:00 pm
Sunday Catholic Mass 10:30 am–11:30 am
Pre-College Programs Permissions Form: 2014

In consideration for allowing (student name)

Program or class student is applying for:

THIS DOCUMENT AFFECTS YOUR LEGAL RIGHTS. PLEASE READ IT CAREFULLY BEFORE SIGNING.

In consideration for allowing the above-named student ("Student") to participate in the University of Rochester ("University") Pre-College Programs (defined as: Rochester Scholars, Eastman/River Campus Summer Connection, English Immersion Program, Hajim Engineering Pre-College Program, Music, Medical School, Taste of College, Malawi and Samoa Summer Study Abroad Programs, and the Art of a Short Film, each of the foregoing a "Program"), I, as Student's parent/guardian, understand and agree that:

Permission: Student has my permission to attend all parts of the Program.

Risk Acknowledgement: Participating in the Program involves a risk of injury or harm. All such risks are being assumed knowingly and voluntarily, including but not limited to those associated with travel to and from the program. These programs involve residing in campus housing, eating at dining facilities, using athletic facilities, receiving classroom and/or laboratory instruction, and going on field trips, and so may involve the usual risks of such activities including, but not limited to, physical injury and/or illness from falls, insect or animal bites, athletic contact, transportation accidents, food contamination and chemical exposure.

Health Status; Insurance: Student is physically fit and in a condition that will allow him or her to participate fully and safely in the Program. Student has medical insurance that covers him or her for accidents and illnesses while participating in the Program. I understand the University has not made, nor will make, any investigation into Student's physical fitness or ability to participate in the Program and the University relies on my statement of Student's physical condition. I assume full responsibility for payment of medical expenses not covered by insurance incurred as a result of Student's participation in the Program.

Emergency Treatment: I grant the University permission to authorize emergency medical treatment as staff may deem appropriate, and agree that such action by the University shall be subject to the terms of the liability release below. I understand and agree that the University assumes no responsibility for any injury or damage that might result from such emergency medical treatment.

Field Trip Release: I understand that participation in the Program may include field trips and other activities away from the campus site. These have been described in the Program materials made available to me. I give permission for my student to attend these functions and to be transported by program-approved transportation, unless I give written withdrawal of permission from a specific event.

Emotional Adjustment: Occasionally, students deal with emotionally challenging issues. Pre-College Program staff members are trained to assist students in adjusting to a new environment, a rigorous class schedule, and the challenge of being away from home for a substantial amount of time. The Pre-College Programs at the University of Rochester do not have the facilities or staff to assist students experiencing serious emotional distress, and any student who exhibits behavior that poses a threat to the health or safety of him or herself or others, may be required to leave the Program immediately.

Liability Release: I hereby release and indemnify the University, its employees, officers, Trustees, and volunteers ("Releasees") from any and all liabilities, losses, claims, demands, costs, and expenses of any nature whatsoever arising out of any loss, personal injury (including death), or property damage, that I or Student may sustain, arising from Student's participation in the Program unless due directly to the gross negligence or willful misconduct of the Releasees. It is my express intent that this Agreement shall bind the members of my and Student's family, estate, heirs, administrators, assigns, or personal representatives. I understand that Student's participation in the Program is entirely voluntary, and I sign this document freely and voluntarily, having read and understood it.

Your signatures below indicate that you have read and understand the information outlined above.

Student Name

Student Signature

Date
Please print and fax/mail completed form to:
University of Rochester
Office of Pre-College Programs
Box 270034
Rochester, New York 14627-0034
Fax: (585) 756-8480
Phone: (585) 275-3221 or (toll free) (888) 822-2256
Code of Conduct and Discipline

The Pre-College Programs (each a “Program”) at the University of Rochester create a living and learning experience designed to challenge high achieving high school students. Participating in this unique experience, however, carries some responsibilities. As members of the learning community, program participants (hereafter “Students”) are expected to meet the challenges of the rigorous academic program and participate with enthusiasm in community activities. It is also expected that personal integrity, respect for the rights of others, and a positive attitude will enable Students to maintain the highest standards.

This Code of Conduct is intended to promote group cohesiveness and foster an environment conducive to the achievement of the Program’s goals. If a Student is unsure what this Code or any policy means, he or she has the obligation to ask.

Compliance with this Code of Conduct is required of all Students. Failure to comply may, in the discretion of the University, result in dismissal from the program. In the event of a violation, the Student’s parent or guardian will be contacted for a significant violation.

Respect for Others: Program participants shall be respectful of the University of Rochester community, which includes people with diverse backgrounds and beliefs. Conduct that is disrespectful or demeaning to others, including but not limited to verbal or physical harassment, will not be tolerated.

Prohibited Activities: The following actions are prohibited during any part of the Program (including field trips and transportation as well as on the University campus):

- Possession, use, distribution, or being in the presence of alcohol or illegal drugs is not permitted
- Misuse of prescription drugs
- Use of tobacco products
- Possession or use of weapons (including, but not limited to firearms, fireworks or other explosive materials, knives, or other items intended or commonly used to inflict harm)—any weapon found will be confiscated.
- Disorderly Conduct (including but not limited to):
  - Fighting, including hitting or pushing another person, either as an aggressor or in response to actions of another.
  - Behavior that is otherwise reckless, disruptive, or dangerous to person or property.
  - Verbal or physical harassment of others including, but not limited to, bullying, cyberbullying and playing pranks or practical jokes, including via electronics.
  - Misuse, damage to, or theft of University property.
  - Tampering with or misusing fire or emergency equipment
  - Use of a camera, cell phone or other video or audio recording device in spaces where privacy is expected, such as restrooms, showers, locker rooms and bedrooms being used by others.
  - Failure to comply with the reasonable request of a University of Rochester official;
  - Interaction of a sexual nature or sexually suggestive manner with any other person.
- Traveling outside the designated campus area boundary or leaving campus without permission or supervision.
- Non-residential students visiting a residence hall room requires prior approval by a Pre-College staff member and the visiting student must abide by the same rules outlined in the Residential Handbook and to those occupying the residence halls.

Responsibility for Damage: Students and parents may be held financially responsible for any damage to or loss of University property caused by Students.
Academic Expectations

Cell Phone Use: While Students may carry their cell phones, the phones should remain off during class time and should not be visible, unless otherwise instructed by Pre-College faculty. We reserve the right to take the phone if a student is asked to put it away and refuses. The cell phone will be returned to the student at the end of class. Repeated violations may result in dismissal from the Program.

Attendance Policy: Coming to class is a very important part of the program, and it will be difficult to understand the academic material without attending every class. Classes should only be missed in the case of an emergency or illness. If this is the case, please contact the instructor and the Office of Pre-College Programs as soon as possible via e-mail or phone.

Plagiarism Policy: As members of an academic community, students assume certain responsibilities. One of these responsibilities is to engage in honest academic work. Academic dishonesty may include plagiarism (misrepresenting someone else’s work as your own), copying the academic work of a fellow student, or collaborating with another student unless permitted by the instructor. These are serious violations of the trust upon which an academic community depends. Academic dishonesty may lead to dismissal from the Program.

Image Consent and Release: I understand and agree that the University may take pictures, videos or make audio recordings of the Programs. I hereby consent to the University’s use of those that contain the name, voice or likeness of Student, for any purpose, at any time, and in any medium, without compensation to me or Student.

Student Pledge: I agree to attend all scheduled classes, participate in all events, and to abide by the rules and regulations given in this form and in supplemental materials, if applicable. I have read and understood this Code of Conduct. I understand that if I do not comply with it I may be dismissed from the Program.

Parent Pledge: I hereby permit Student to attend the Pre-College Programs and to be governed by Code of Conduct and any other applicable University rules. I have discussed with Student the Code of Conduct and the need to obey all rules, regulations, and instructions of Pre-College Programs personnel. I understand that Student’s failure to obey the above may result in his/her dismissal from the Program.
Pre-College Program Residential Quad Area Housing Agreement

<table>
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<tr>
<th>Student Name</th>
<th>Program/Session</th>
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I acknowledge and accept responsibility for the room keys, conference card and furnishings as described on this form. I will assume financial responsibility for any damages that occur in the room including a $125 fee for a lost room key and $50 for a lost conference card.

<table>
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<tr>
<th>Student Signature</th>
<th>Date</th>
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<table>
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<tr>
<th>Guardian Signature</th>
<th>Date</th>
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Print Guardian Name

Following to be filled out by program staff during Check-in:

<table>
<thead>
<tr>
<th>Room #</th>
<th>Room Key</th>
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<table>
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<tr>
<th>Conference Card #</th>
<th>*Check-in (date)</th>
<th>By</th>
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<table>
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<tr>
<th>Keys Ret. (date)</th>
<th>Rec’d by:</th>
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<th>Signature</th>
<th>Date</th>
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**Room Items Notes**

<table>
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<tr>
<th>Bed frame</th>
<th>Mattress</th>
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<table>
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<tr>
<th>Dresser</th>
<th>Desk</th>
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<tr>
<th>Bookshelf/Light/Hutch</th>
<th>Wardrobe</th>
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<table>
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<tr>
<th>Desk Chair</th>
<th>Wastebasket</th>
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<table>
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<tr>
<th>Floor</th>
<th>Walls</th>
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Other

** Upon check-out, office personnel will assess damage charges as necessary.
Medical Authorization Form

This form must be filled out in its entirety and signed where indicated by a parent/guardian in order for any student to participate in the program. Return via mail, email, or fax. This form does not require a physician’s signature.

Student's Name (First, Middle, and Last):

Date of Birth:

Parent/Guardian Name (First and Last):

Street:

City: __________________________ State: __________ Zip: __________

Home Phone: __________________ Work Phone: __________________ Cell/Pager: __________________

What number should be used between 8 a.m. and 5 p.m.? ☐ Home ☐ Work ☐ Cell/Pager

What number should be used after 5 p.m.? ☐ Home ☐ Work ☐ Cell/Pager

Primary Care Physician: ___________________________ Physician Phone: ___________________________

Emergency Contact Information

In the event of an emergency, we will call the student’s parent/guardian first. If we cannot reach the parent/guardian, we will call the alternate contact designated below.

Alternate Contact Name (First and Last): ___________________________ Relationship: ___________________________

Home Phone: __________________ Work Phone: __________________ Cell/Pager: __________________

What number should be used between 8 a.m. and 5 p.m.? ☐ Home ☐ Work ☐ Cell/Pager

What number should be used after 5 p.m.? ☐ Home ☐ Work ☐ Cell/Pager

Additional Information

Is there anything more you would like us to know in regards to your student as it pertains to these programs (medical or otherwise)?

For International Students

All international students are required evidence of health insurance, two MMRs (measles, mumps, and rubella) and polio vaccination.

CONTINUES ON NEXT PAGE →
**Medical Information**

Please list any allergies: ________________________________________________________________

Date of your last Tdap vaccine: _________________________________________________________

Does your child take any medication regularly?  □ Yes  □ No

If yes, please specify: ________________________________________________________________

My student, ___________________________, needs ________________________ administered

at ___________________________ each day, under the following special circumstances (e.g., allergies, bee sting):

________________________________________________________________________________

I understand that the medication will be administered by my student him/herself, not by trained medical personnel, and I assume any and all risks whatsoever.

**Insurance Information**

The program does not provide accident or health insurance. Participants are required to provide their own coverage.

Insurance Carrier: ___________________________ Policy Number: ___________________________

Subscriber Name: _________________________________________________________________

Please attach a copy of both sides of your insurance card, or you may also submit a copy electrically to precollege@rochester.edu

Parent/Guardian Signature: __________________________________________________________ Date: __________________
Travel Arrangements

To help us better plan our staffing and scheduling needs, please outline student travel arrangements below and return this form by June 13.

Student Name: ________________________________

Arrival Details

Arrival by: ☐ Car ☐ Airline ☐ Train ☐ Bus
Arrival Date: _____________________________ Arrival Time: _____________________________
Airline and Flight Number: _____________________________
Train/Bus Number: _____________________________
Student will be traveling alone: ☐ No ☐ Yes

Departure Details

Depart by: ☐ Car ☐ Airline ☐ Train ☐ Bus
Departure Date: _____________________________ Departure Time: _____________________________
Airline and Flight Number: _____________________________
Train/Bus Number: _____________________________
Student will be traveling alone: ☐ No ☐ Yes

My child has permission to leave campus without program staff for non-program-related activities:
☐ No ☐ Yes

If yes, please indicate with whom:
Name: _____________________________
Address: _____________________________
Cell Phone: _____________________________
Parent/Guardian Signature: _____________________________

Are there any special arrangement we should know in regards to students travel plans? (such as: traveling directly from another program, staying with a friend/relative prior to arriving on campus, etc.)

______________________________
Athletic Waiver

Acknowledgement of Risk and Waiver of Liability for the River Campus Sports Complex

Student Name: ______________________________
Address: __________________________________
City: ___________________ State: _______________ Zip: ____________
Phone: ____________________________

In consideration for my membership, I acknowledge and agree that:

Member rights are subject to rules policies of the Department of Athletics and Recreation issued and changed from time to time. Violation of one or more rules and policies may, at the option of the Department of Athletics and Recreation, result in limits on or a cancellation of member's privileges.

I am in good physical health and have medical insurance.

I understand that participating in athletic activities and using all equipment in the sports complex facilities involves risks of injury or other harm to me. In particular, I understand that the use of equipment, the facilities, and my participation in athletic programs or classes may result in serious physical injury or even death. I am assuming all such risks knowingly and voluntarily, including but not limited to those risk associated with my own physical condition.

I will not hold the University of Rochester, its trustees, officers, employees, and/or agents responsible for any injury or harm to me that results from my use of the facilities or equipment, unless those persons cause the injury or harm intentionally or by their gross negligence.

THE DEPARTMENT OF ATHLETICS AND RECREATION MAKES NO WARRANTIES EXPRESSED OR IMPLIED ABOUT THE CONDITION OR FITNESS FOR USE OF THE FACILITIES OR EQUIPMENT. THE EQUIPMENT AND FACILITIES ARE MADE AVAILABLE TO ME AS IS AND I USE THEM AT MY OWN RISK.

I HAVE READ AND UNDERSTOOD ALL OF THE ABOVE. ALL INFORMATION GIVEN BY ME ABOVE IS COMPLETE, CORRECT AND TRUE. I HAVE SIGNED THIS DOCUMENT FREELY AND VOLUNTARILY.

Student Signature: ___________________________ Date: _______________________
Guardian Signature: __________________________ Date: _______________________
Print Guardian Name: ________________________

Complete Guardian information if participant is under 18 years of age. Co-sign on behalf of a minor.

Robert B. Goergen Athletic Center
P. O. Box 270295 • Rochester NY 14627
(585) 275-6277 Office • (585) 461-5081 Fax
kshanley@sports.rochester.edu
Pre-College Handbook Signoff

*The handbook will be given out to parents at move-in, and will be discussed and given to students at our first hall meeting. After the meeting, all students will sign a statement of the following:

I have read, discussed, and understood the Pre-College Programs Student Handbook. I agree to abide by all policies outlined in the handbook and understand that failure to abide by these policies may result in disciplinary action or immediate dismissal from Pre-College Programs.

_________________________________________  _____________________________
Student Signature                         Date

_________________________________________
Name (Please Print)